



**T**he *Pendleton Foundation Trust* is a non-profit, charitable organization that was founded in May, 1928. Its purpose is to assist, encourage and promote the well-being of the citizens and inhabitants of the City of Pendleton, Oregon. In line with this purpose, it receives gifts of money and property from interested persons and organizations. In turn, it invests this money and property and receives and expends the income produced by this money and property annually for the benefit of the City of Pendleton and its inhabitants.

A Foundation Board of Directors, consisting of seven local citizens, operates as the governing body of the Pendleton Foundation Trust. The board solicits ideas from the community in order to decide how to disburse to worthy organizations or agencies for worthwhile projects the distributable income that has accrued from the trust funds the previous year. Applications may be submitted at any time during the year to be held until the board of directors meets in April and October. Applications may be mailed or delivered to the Secretary of the Pendleton Foundation Trust, at Post Office Box 218, 222 Southeast Dorion Avenue, Pendleton, Oregon 97801. Applications on hand by April 1<sup>st</sup> will be considered by the Board of Directors at their meeting in April. Applications on hand by October 1<sup>st</sup> will be considered by the Board of Directors at their meeting in October.

*General Goals of the Foundation.* If an organization feels that it could use monies from the Pendleton Foundation Trust for "**such civic, educational or charitable uses as will most effectively assist, encourage and promote the well-being of the citizens and inhabitants of the City of Pendleton, regardless of race, color or creed;**" that organization may make application to the Pendleton Foundation Trust.

If an organization is awarded monies by the Foundation Board, the organization must agree to use those monies only for the purpose in which they were intended. Likewise, the organization must agree to construct, erect and display a suitable plaque noting to the public that it has received funds from the Pendleton Foundation Trust.

If the funds are not used for their intended purpose within one year from the date the grant was received, they are to be immediately returned to the Secretary of the Pendleton Foundation Trust. In no event are the funds to be used for a purpose other than as expressly designated by the Foundation Board of Directors.

YOU MUST ADVISE THE SECRETARY WHEN YOUR PROJECT IS COMPLETED AND PROVIDE A RECEIPT FOR THE EXPENDITURES. A picture of your completed project would be appreciated.

As a guideline on applications, the discretion of the Foundation Board has been toward requests of a tangible or "capital" improvement nature that will benefit the citizens of the City of Pendleton, and serve the community in perpetuation of the Pendleton Foundation Trust.

The Foundation Board of Directors encourages the grant money to be spent with Pendleton merchants whenever possible. You must submit two competitive bids. Please obtain your bids and submit them with the application form for review by the Foundation Board. Grants may not be used as part of a general operating budget. All requested information must be supplied or the request will not be considered.

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**SUBMISSION DEADLINES:** April 1<sup>st</sup> and October 1<sup>st</sup>

Jerri Bealer, *Secretary*  
541-276-3331 ext. 314  
[bealer@corey-byler.com](mailto:bealer@corey-byler.com)

**Mail or deliver completed application materials (8 copies) to:**

**Pendleton Foundation Trust**  
ATTN: Jerri Bealer, *Secretary*  
PO Box 218, | 222 SE Dorion Avenue  
Pendleton, OR 97801-2553

**PLEASE NOTE: It is not necessary to submit the first two pages of this packet with the application form.**

# Pendleton Foundation Trust

PO Box 218 | 222 SE Dorion Avenue  
Pendleton, OR 97801-2553

## Grant Application Form

*Answer all questions and attach additional pages as needed*

### ***Describe Your Organization/Group***

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Name of Organization/Group: \_\_\_\_\_

Describe the membership of your Organization/Group. Please list board or committee members.

How is your Organization/Group presently funded? (Donations, Dues, Taxes, etc.)

- Donations
- Dues or Participation Fees
- Taxes
- Other: *(specify)*

*Please attach a copy of your budget, if available.*

Describe the history or background of your Organization/Group.

If your request for funding from the Pendleton Foundation Trust is turned down, where might your Organization/Group receive other monies for the project?

***Describe Your Project***

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**How much money do you request from the  
Pendleton Foundation Trust?**

**\$ \_\_\_\_\_**

*You must attach an itemized statement of the cost of your project with 2 or 3 competitive bids.  
Use Pendleton merchants if possible. Please note the bid you prefer.*

Describe the project, what will this money be used for? *(attach additional pages if necessary)*

How many people will benefit from your project?

How often will it be used?

How long will it last with reasonable care?

How do you propose to recognize the Foundation's contribution? (This is a mandatory part of your application.)

How does your project fit in with the general goals of the Foundation?

If the space provided above is not sufficient, you may submit additional information on a separate sheet of paper. Any explanation and data in support of your request is welcome and may be attached.

By signing and submitting this application, the submitting organization agrees to abide by and to be bound by each of the terms and conditions described in the application, and further that the applying organization warrants that all of the above information is true and correct as they verily believe. Please list someone the Trust Board can reach if there are any questions regarding the application.

Date of Submission

\_\_\_\_\_

**Signature of Applicant X**

Name of Applicant

Telephone

Title/Position

Address

City/State/Zip

Email

**Contact Person**

Title/Position

Telephone

Address

City/State/Zip

Email